

https://neemopani.com/careers/hop-dop-videographer/

# Head of Production/Videographer/DOP

## **Description**

Neemopani is an Internet media Startup that specializes in creating Viral Video and text content.

As a Head of Production/DOP, you should help bring our story to life through well-crafted audio and video and someone that loves a challenge! A team player that's passionate about collaboration, excellent behind the camera, is detailed, focused, and willing to do what it takes to get the job done while remaining respectful and thoughtful. Heading the Production Department of Neemopani, your key responsibilities will be to shoot, edit, and bring our stories to life. This is a Managerial Role.

#### Responsibilities

- · Excellent videography and editing Skills
- · Able to Shoot videos with any equipment.
- Knows and guides which camera angles are better.
- · Work with Content team to visualize the content.
- Be an ideator and blue sky creative who knows how to develop several concepts against a creative brief and turn them into content
- Be an excellent visual storyteller with the ability to work with a team to shoot, edit and finish video pieces
- · Prepare concept treatments, storyboards and prototypes
- · Ability to write and pull together a cohesive and informative/entertaining narrative
- Maintain and improve the standard of video, animation and photography
- Pre-production coordination of location scouting, crew requirements, etc.
- Work on shoot location and partners/helps direct with crew (DP, grips, stylist, PA, etc.)
- Manage agency or contractor video producers as necessary to scale the creation of content
- Create production estimates and manage production budgets, schedules and delivery
- · Prepare concept treatments, storyboards and prototypes.
- Work closely with creative colleagues and cultivate relationships with third party production companies for when production support is required.

## Hiring organization

Neemopani

## **Employment Type**

Full-time

#### **Job Location**

Building 146, Neemopani HQ, Civic Center, Bahria Town, Phase 4, Rawalpindi, Pakistan

#### **Base Salary**

PKR 50000 - PKR 80000

## **Date posted**

October 25, 2022

• Repurpose and edit video content for use in other mediums such as podcasts and social

### Qualifications

- •Excellent videography Skills
- Understanding of Camera Angle, Transitions and Fast Video recording.
- Working knowledge in video and audio production technologies (Adobe Suite: Premiere, After Effects, Photoshop, Illustrator, Audition)
- Understanding of audio mixing, coloring and color correction, video editing, composition.
- Must be highly proficient/comfortable with Microsoft Office Suite and necessary office software
- Proven ability to lead multiple projects simultaneously, successfully delivering the required results
- · Exceptional organizational and time management skills
- Excellent communication skills to get things done efficiently and correctly
- Must have the ability to work effectively and calmly in a fast-paced environment
- Must demonstrate flexibility in solving challenges at project and staff levels. Troubleshoot with a positive, can-do attitude.
- Effective interpersonal skills, including the ability to provide constructive feedback to teams and individuals.

Expert in following tools and equipment:

- -Sony Cameras, Lights, Compositions
- -Adobe Aftereffects, Lightroom, Davinci Resolve, Premier Pro etc